



# WASHOE COUNTY

Integrity Communication Service  
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CM/ACM	<u>KS</u>
Finance	<u>KE</u>
DA	<u>ML</u>
Risk Mgt.	<u>N/A</u>
HR	<u>N/A</u>
Comptroller	<u>CH</u>

## STAFF REPORT BOARD MEETING DATE: June 13, 2017

**DATE:** May 22, 2017  
**TO:** Board of County Commissioners  
**FROM:** Dave Solaro, Architect, P.E., Director,  
Community Services Department, 328-3624, [dsolaro@washoecounty.us](mailto:dsolaro@washoecounty.us)  
**THROUGH:** Kevin Schiller, Assistant County Manager  
**SUBJECT:** Possible action to approve the appointment of three Open Space and Regional Parks Commissioners to fill vacancies on the commission [staff recommends Matthew Webber, Chris Nenzel, and Carrisa Tashiro] for terms beginning on July 1, 2017, and ending on June 30, 2021, or until such time as a successor is appointed. (All Commission Districts.)

### SUMMARY

At the conclusion of this fiscal year, June 30, 2017, three Open Space and Regional Parks Commissioners terms expire. Anne Buckley, appointed from District 1 is concluding her second term; Janet Davis from District 1 has tendered a letter of resignation from the commission; and Allan Sheakley from District 3 has not requested a second term. There is one additional vacancy on the commission that will need to be filled in the near term.

If appointed, the terms for the recommended commission members will commence July 1, 2017, and end on June 30, 2021, or until such time as a successor is appointed.

Washoe County Strategic Objective supported by this item: Stewardship of our community.

### PREVIOUS ACTION

On July 26, 2016 – The Board of County Commissioners (Board) appointed Charles Guffey to the Open Space and Regional Parks Commission.

On September 8, 2015 – The Board appointed Doug Doolittle to the Open Space and Regional Parks Commission.

On July 23, 2013 – The Board appointed Janet Davis to the Open Space and Regional Parks Commission.

On June 11, 2013 – The Board approved the reappointment of Anne Buckley, and appointed Thomas Guinn, Alan Sheakley, Nathan Daniel, and Scott Pierson to the Open Space and Regional Parks Commission.

AGENDA ITEM # 11

On April 12, 2011 – The Board approved reappointment to the Open Space and Regional Parks Commission of Jim Nadeau from July 1, 2011 to June 30, 2015, and Robert Jacobson from July 1, 2011 to June 30, 2013.

On September 22, 2009 – The Board approved reappointment of Bill von Phul, Patty Moen and Cliff Young to the Open Space and Regional Parks Commission for terms through June 30, 2013, and appointed Ed Harney to fill a vacant position through June 30, 2012, and Anne Buckley to fill a vacant position through June 30, 2013.

On August 14, 2007 – The Board approved reappointment of Robert Jacobson to the Open Space and Regional Parks Commission for a term through June 30, 2011, and possible appointment of one new Commissioner to the Open Space and Regional Parks Commission to fill a vacant term through June 30, 2011.

### **BACKGROUND**

The Open Space and Regional Parks Commission is composed of nine members, all of whom shall be appointed by the Board of County Commissioners from residents of the County at large. The powers and duties of the park commission are:

1. To act in advisory capacity to the Board of County Commissioners in promoting, aiding and encouraging public recreation including the development of recreation and park facilities.
2. To act in an advisory capacity to the Director of Community Services in maintenance, development and operation of all county-owned or operated recreation areas and facilities and to develop rules and regulations governing the use of those facilities.
3. To establish general procedures to carry out the purpose of the Commission and recommend rules and regulations to the Board of County Commissioners as it may deem necessary to facilitate the carrying on of a recreation and park system.
4. To study and make recommendations on the Department's operating procedures and policies, fiscal policies and plans, and acquisition and development plans and policies.
5. To interpret the recreation program to public officials and to the general public in order that the recreation and park program may receive adequate support from public and private sources.
6. To consult with the Director on methods of financing a county-wide parks and recreation program, and make recommendations thereon.
7. To make recommendations to the Board of County Commissioners on deviations from, alterations to, or additions to the Master Plan for Parks and Recreation.
8. To make recommendations to the Board of County Commissioners on a schedule of priorities for acquisition and development of park property in accordance with the Master Plan.
9. To recommend to the Board of County Commissioners a time schedule for acquisition and development of park and recreation facilities.
10. To review and recommend annual budgets to the Board of County Commissioners.
11. To recommend to the Board of County Commissioners, rates, tolls and charges for services and the use or availability of facilities.
12. To recommend to the Board of County Commissioners the purchase, lease or exchange of lands for recreation or park purposes.

13. To review and recommend contemplated contracts to the Board of County Commissioners for the operation, construction and development of park and recreation facilities.
14. To exercise such other powers and perform such other duties as may be delegated by the Board of County Commissioners.

The appointment of commissioners to the Open Space and Regional Parks Commission is not based on County Commission district; however, practice has been to appoint at least one Park Commissioner from each County Commission district.

For three months the Community Services Department actively recruited for multiple positions with newspaper advertisements and postings on the County's website. Three applications were received from the community and are listed below:

Matthew Webber – Commission District 1  
Chris Nenzel – Commission District 1  
Carrisa Tashiro – Commission District 2

Staff reviewed the applications (attached) and is recommending appointment of all three individuals to the commission.

#### **FISCAL IMPACT**

There is no fiscal impact to Washoe County for appointments to the Open Space and Regional Park Commission as per NRS, commissioners shall serve without compensation.

#### **RECOMMENDATION**

It is recommended that the Board of County Commissioners approve the appointment of three Open Space and Regional Parks Commissioners to fill vacancies on the commission [staff recommends Matthew Webber, Chris Nenzel, Carrisa Tashiro] for terms beginning on July 1, 2017, and ending on June 30, 2021, or until such time as a successor is appointed.

#### **POSSIBLE MOTION**

Should the Board agree with the recommendation, a possible motion would be: "Move to approve the appointment of three Open Space and Regional Parks Commissioners to fill vacancies on the commission [staff recommends Matthew Webber, Chris Nenzel, Carrisa Tashiro] for terms beginning on July 1, 2017, and ending on June 30, 2021, or until such time as a successor is appointed."

Attachment: Washoe County Community Service Applications



# Washoe County Community Service Application

Please complete the following application to indicate your interest in a position on a Washoe County Board or Commission. Your application will be kept on file for 12 months. You will need to reapply after that time if you still wish to be considered for a position.

Is there a specific Board or Commission vacancy you are applying for? If yes, which one?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Washoe County Open Space and Regional Parks Commission - District 1	

Name: Matthew Webber
----------------------

### Residential Home Address

Address: 3835 N. Folsom Dr.		
City: Reno	State: NV	Zip: 89509
Assessor's Parcel Number if known: 009-281-10		
Home Phone: 775-223-5901	Cell Phone: 775-223-5901	
E-mail: matthew.webber@yahoo.com		

### Mailing Address (if different from residential home address)

Address:		
City:	State:	Zip:

### Occupation and Business Address

Job Title: Student Stewards Educator		
Business Name: Truckee Meadows Parks Foundation		
Address (Street and/or P.O. Box): 50 Cowan Dr.		
City: Reno	State: NV	Zip: 89509
Assessor's Parcel Number if known:		
Business Phone: 775-453-0698		
E-mail: matt@tmparksfoundation.org		

### Registered Voter

Are you registered to vote in Washoe County?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
The Washoe County Commission requires that a person be a registered voter in Washoe County (if eligible to vote) to be considered for membership on a Citizen Advisory Board. This requirement may be waived on a case-by-case basis by the County Commission.	

How long have you lived in your area? (Years/Months) 20+ years
How long have you lived in Washoe County? (Years/Months) 20+ years
Have you ever been convicted of a felony or misdemeanor other than minor traffic violations? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, please list conviction dates and nature:
Briefly, in your own words explain why you would like to be appointed to the Board or Commission.

Please print or type, and complete the form entirely.

February 2017

I was born and raised in Reno. I left for a few years to go to college and to pursue a career but came back last year; other than that I've spent my whole life here. I love the Truckee Meadows and want to do whatever I can to help support it. We've had our ups and downs but overall I think we are moving in the right direction and want to be a part of the continued growth and success of our community.

When I was young I took our area parks for granted. As I got older, I started to truly realize the importance of a healthy parks and trails system. Our parks add to the quality of life in the Truckee Meadows by providing a gathering place for families at the same time instilling a sense of pride and unity within our community.

Working on this commission would allow me to serve my community at a greater level while contributing to the health and well being of the citizens of Washoe County.

Describe your qualifications for this appointment, including, but not limited to your educational background, professional background and awards/honors.

**Education:**

I have a Master of Arts in Organizational Leadership from Gonzaga University and a Bachelor of Science in Interdisciplinary Studies from Oregon State University.

**Professional:**

I've worked for the past eight years in the hospitality business as a golf professional. Silverado Resort in Napa in the summer and Mission Hills Resort in Palm Springs in the winter. Prior to that I was a golf operations manager at Nakoma Resort outside of Graeagle. In this capacity, I oversaw all facets of golf operations; provided golf instruction, supervised employees, conducted tournaments, created a budget for the department, bought merchandise, and maintained excellent customer service.

**Personal/Hobbies:**

I enjoy golf, wine tasting, hiking, camping, barbecuing, bird watching, and stamp collecting.

List your community and/or civic involvement history.

Currently, I serve as an AmeriCorps member working at the Truckee Meadows Parks Foundation (TMPF) as a Student Steward Educator. The Student Steward Program (SSP) engages kids by turning our local parks into learning laboratories through citizen science. Like all TMPF programs, SSP raises awareness and provides opportunities to take care of our parks while at the same time promotes a sense of place and community as well as a connection to our natural environment.

I'm looking for more opportunities to get involved in my community.

Please list the name and phone number of any personal references that we may contact.

**Washoe County Community Service Application**

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Nathan Daniel, Truckee Meadows Parks Foundation, Executive Director - 775-453-0698  
Nick Steuer, Washoe County Parks & Open Space, Park Ranger - 775-828-6659  
Heidi Anderson, Truckee Meadows Parks Foundation, Program Director - 775-453-0278  
Geanette Orton, Truckee Meadows Parks Foundation, Development Director - 775-453-0789

Please attach any additional information you wish.

I understand the role and responsibilities of membership on this board or commission and am willing to serve. If appointed, I will attend required meetings and training and will adhere to pertinent bylaws. I understand that some appointments require a Financial Disclosure Form to be submitted to the Nevada State Ethics Commission. I certify that, to the best of my knowledge, the information I have provided in this application is true and correct. If the information provided is false or incomplete, it shall be sufficient cause for disqualification or removal.

Signature:  Date: 3/31/17

**PLEASE RETURN THE APPLICATION TO:**

Washoe County Parks  
P.O. Box 11130, 1001 E. Ninth Street, Building A, 2<sup>nd</sup> Floor, Reno, NV 89520-0027  
Phone: (775) 823-6500; FAX: (775) 829-8014; Email: [jschultz@washoecounty.us](mailto:jschultz@washoecounty.us)

Date Received: \_\_\_\_\_

Commission District: \_\_\_\_\_

Appointed to: \_\_\_\_\_

Date of Appointment: \_\_\_\_\_

*Thank you for your interest in Washoe County Government!*

**This document is part of the public record  
and is available for public review.**



# Washoe County Community Service Application

Please complete the following application to indicate your interest in a position on a Washoe County Board or Commission. Your application will be kept on file for 12 months. You will need to reapply after that time if you still wish to be considered for a position.

Is there a specific Board or Commission vacancy you are applying for? If yes, which one?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Open Spaces and Regional Parks Commission District 1	

Name: Chris Nenzel
--------------------

### Residential Home Address

Address: 3425 W Plumb Ln		
City: Reno	State: NV	Zip: 89509
Assessor's Parcel Number if known:		
Home Phone: 7753918447	Cell Phone: 7753918447	
E-mail: cnenzel@gmail.com		

### Mailing Address (if different from residential home address)

Address:		
City:	State:	Zip:

### Occupation and Business Address

Job Title: Software Systems Engineer		
Business Name: Renown Health		
Address (Street and/or P.O. Box): 1155 Mill St		
City: Reno	State: NV	Zip: 89502
Assessor's Parcel Number if known:		
Business Phone:		
E-mail:		

### Registered Voter

Are you registered to vote in Washoe County?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
The Washoe County Commission requires that a person be a registered voter in Washoe County (if eligible to vote) to be considered for membership on a Citizen Advisory Board. This requirement may be waived on a case-by-case basis by the County Commission.	

How long have you lived in your area? (Years/Months)	5 yrs 3 months
How long have you lived in Washoe County? (Years/Months)	Native
Have you ever been convicted of a felony or misdemeanor other than minor traffic violations?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, please list conviction dates and nature:	
Briefly, in your own words explain why you would like to be appointed to the Board or Commission.	

Please print or type, and complete the form entirely.

February 2017

I'd like to be appointed to the Open Spaces commission in order to represent the views and opinions of the residents of District 1 as they relate to the many parks and trails in our area.

Describe your qualifications for this appointment, including, but not limited to your educational background, professional background and awards/honors.

I'm an IT technician by trade with an AA in Computer Networking systems. I make use of many of the open spaces that Washoe County manages and feel this qualifies me to make well informed decisions about their use guided by the opinions of the residents in my district.

List your community and/or civic involvement history.

I was a member of the Washoe County Grand Jury for a period of two years, ending in 2016.

Please list the name and phone number of any personal references that we may contact.

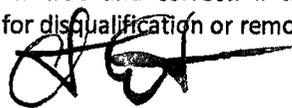
**Washoe County Community Service Application**

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Please attach any additional information you wish.

I understand the role and responsibilities of membership on this board or commission and am willing to serve. If appointed, I will attend required meetings and training and will adhere to pertinent bylaws. I understand that some appointments require a Financial Disclosure Form to be submitted to the Nevada State Ethics Commission. I certify that, to the best of my knowledge, the information I have provided in this application is true and correct. If the information provided is false or incomplete, it shall be sufficient cause for disqualification or removal.

Signature: \_\_\_\_\_



Date: \_\_\_\_\_

4/12/17

**PLEASE RETURN THE APPLICATION TO:**

Washoe County Parks  
P.O. Box 11130, 1001 E. Ninth Street, Building A, 2<sup>nd</sup> Floor, Reno, NV 89520-0027  
Phone: (775) 823-6500; FAX: (775) 829-8014; Email: [jschultz@washoecounty.us](mailto:jschultz@washoecounty.us)

Date Received: \_\_\_\_\_

Commission District: \_\_\_\_\_

Appointed to: \_\_\_\_\_

Date of Appointment: \_\_\_\_\_

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Please complete the following application to indicate your interest in a position on a Washoe County Board or Commission. Your application will be kept on file for 12 months. You will need to reapply after that time if you still wish to be considered for a position.

Is there a specific Board or Commission vacancy you are applying for? If yes, which one?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Washoe County Open Space and Regional Parks Commission	

Name: Carrisa Tashiro
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### Residential Home Address

Address: 4045 Eastlake Blvd.		
City: Washoe Valley	State: NV	Zip: 89704
Assessor's Parcel Number if known:		
Home Phone:	Cell Phone: 916-761-5267	
E-mail: carrisaharding@gmail.com		

### Mailing Address (if different from residential home address)

Address:		
City:	State:	Zip:

### Occupation and Business Address

Job Title: Attorney		
Business Name: Nevada Disability Advocacy & Law Center		
Address (Street and/or P.O. Box): 1875 Plumas St., Ste. 1		
City: Reno	State: NV	Zip: 89509
Assessor's Parcel Number if known:		
Business Phone: 775-333-7878		
E-mail: carrisa@ndalc.org		

### Registered Voter

Are you registered to vote in Washoe County?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
The Washoe County Commission requires that a person be a registered voter in Washoe County (if eligible to vote) to be considered for membership on a Citizen Advisory Board. This requirement may be waived on a case-by-case basis by the County Commission.	

How long have you lived in your area? (Years/Months) 5 years
How long have you lived in Washoe County? (Years/Months) 5 years
Have you ever been convicted of a felony or misdemeanor other than minor traffic violations? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, please list conviction dates and nature:
Briefly, in your own words explain why you would like to be appointed to the Board or Commission.

Please print or type, and complete the form entirely.

February 2017

I graduated from the University of the Pacific, McGeorge School of Law, where I studied Public Law & Policy and developed an interest in land use planning. Living in Washoe Valley for the past five years has deepened my appreciation for public lands, and the need to carefully balance multiple land uses. I enjoy the trails and open space around my home for various activities including hiking with my dogs, running, dirt biking, and mountain biking, and have had the pleasure of sharing the experience with wildlife, wild horses, hunters, off-highway vehicle users, and equestrians. It would be a privilege to serve on the Open Space and Regional Parks Commission to help maximize the benefits of Washoe County's amazing resources for the benefit of everyone in our community.

Describe your qualifications for this appointment, including, but not limited to your educational background, professional background and awards/honors.

As a licensed attorney working in the public interest sector, I am experienced in interpreting laws and regulations and analyzing policy. I also have advisory committee and open meeting law experience, and currently sit on the State Special Education Advisory Committee (SEAC) and Supported Decision-Making Agreement Committee.

In 2009, I graduated with honors from the University of California, Davis with a B.A., and completed my J.D. with a certificate in Public Law & Policy at the University of the Pacific, McGeorge in 2012. I volunteered with multiple legal services agencies during law school, and earned a commendation for public service.

Since graduation, I have worked as a Rights Attorney with Nevada Disability Advocacy & Law Center, where my practice includes cases involving disability discrimination, investigation of abuse and neglect, and access to health care and social services.

List your community and/or civic involvement history.

I currently serve on the Special Education Advisory Committee, which acts in an advisory capacity to the Nevada State Department of Education regarding issues affecting students with disabilities. I also serve on the Legal Research Committee for a statewide committee researching the implementation of supported decision-making agreements as an alternative to guardianship for individuals with disabilities in Nevada.

I have also served as Treasurer for Truckee Meadows Dog Training Club (2015), and volunteer as a foster home and adoption applicant screener for Nevada Humane Society and Doberman Rescue of Nevada.

Please list the name and phone number of any personal references that we may contact.

Lynne Bigley, Supervising Attorney 775-333-7878 ext. 7203  
Peggy Hernandez, Personal 916-947-3835

Please attach any additional information you wish.

I understand the role and responsibilities of membership on this board or commission and am willing to serve. If appointed, I will attend required meetings and training and will adhere to pertinent bylaws. I understand that some appointments require a Financial Disclosure Form to be submitted to the Nevada State Ethics Commission. I certify that, to the best of my knowledge, the information I have provided in this application is true and correct. If the information provided is false or incomplete, it shall be sufficient cause for disqualification or removal.

Signature:  \_\_\_\_\_

Date: 4/8/17 \_\_\_\_\_

**PLEASE RETURN THE APPLICATION TO:**

Washoe County Parks  
P.O. Box 11130, 1001 E. Ninth Street, Building A, 2<sup>nd</sup> Floor, Reno, NV 89520-0027  
Phone: (775) 823-6500; FAX: (775) 829-8014; Email: [jschultz@washoecounty.us](mailto:jschultz@washoecounty.us)

Date Received: \_\_\_\_\_

Commission District: \_\_\_\_\_

Appointed to: \_\_\_\_\_

Date of Appointment: \_\_\_\_\_

*Thank you for your interest in Washoe County Government!*

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and is available for public review.**

# CARRISA HARDING TASHIRO

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4045 Eastlake Blvd., Washoe Valley, NV 89704 • (916) 761-5267 • [carrisaharding@email.com](mailto:carrisaharding@email.com)

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## EDUCATION

**University of the Pacific, McGeorge School of Law, Sacramento, CA**

**Juris Doctor with Distinction, *May 2012***

**Certificate in Public Law and Policy with emphases in Health and Elder Law, *May 2012***

**Class Rank: Top twenty percent (45/224); GPA: 3.29**

**Honors: Witkin Award in Constitutional Law, *2011***

**Capital Commendation for Public Service, *2012***

**Traynor Honor Society, *2012***

**Dean's List, *2010-2012***

**Activities: McGeorge Law Review, Staff Writer**

**Coursework: Elder Law, Health Law, Special Education Law, Administrative Law, Statutory Interpretation, Government Law and Policy**

**University of California, Davis**

**Bachelor of Arts with Honors in Women's Studies, Minor in Education, *June 2009***

**Honors: Phi Beta Kappa, *2009***

**Dean's List, *2006-2009***

## EXPERIENCE

**Nevada Disability Advocacy & Law Center, Reno, NV**

**Rights Attorney, *August 2012-Present***

Provide outreach and training, technical assistance, and legal representation to persons with disabilities. Manage a large caseload in diverse legal areas, including health care and social services access, Medicaid and other administrative appeals, disability discrimination, and special education. Investigate complaints of abuse and neglect in facilities and group homes.

**Regional Human Rights & Fair Housing Commission, Sacramento, CA**

**Mediator/Legal Advisor, *May 2010-April 2012***

Successfully mediated over 200 small claims and unlawful detainer cases, facilitating negotiation between parties and drafting settlement agreements. Interviewed and counseled landlords and tenants in a fast-paced advisory clinic.

**McGeorge Community Legal Services Elder Law Clinic, Sacramento, CA**

**Legal Intern, *January 2011-December 2011***

Represented clients in cases involving estate planning, elder abuse, health care access, and income access including social security and veteran's benefits. Independently managed multiple cases from inception through resolution, maintaining detailed records, counseling clients, and implementing legal solutions.

## MEMBERSHIPS

State Bar of Nevada, Bar Number 12872